



PRIVACY POLICY

1. In order to function as an organisation, Winslow Concert Band requires contact information of all members. This includes the member's full name, address, telephone/mobile, email address and the name and telephone number of an emergency contact.
2. This data will be stored securely in a secure, electronic database, and there will be no hard copies of the information.
3. Unless you indicate otherwise (see paragraph 4 below) the data will only be used to contact the member regarding issues relating to Winslow Concert Band.
4. Occasionally the Band receives information relating to events, services and other matters that may be of interest to you as a member of the Band. If you wish, this information will be forwarded to you via email, but only if you have opted in on your membership form.
5. Your details will not be disclosed to any third party and will only be accessible by members of the committee who need to be able to contact you.
6. When a member leaves the Band, their personal information will be deleted within 12 months of leaving, returning all Band equipment and settling any subscriptions that are due.